

Privacy Statement:
Industrial Innovation Info Days 2017
3-4 October 2017

1. Online invitation/registration relating to the meeting "Industrial Innovation Info Days 2017"

This web page offers you an online electronic registration for the "Industrial Innovation Info Days 2017" (afterwards referred to as 'the event'). While registering, your personal data will be collected and further processed for the purposes detailed hereafter under point 2. The relevant processing operations thereof and the event are under the responsibility of the Directorate-General for Research and Innovation (DG RTD), acting as the Controller.

As this online service collects and further processes personal data, Regulation (EC) 45/2001, of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data, is applicable.

2. What personal information do we collect, for what purpose and through which technical means?

Identification Data

The personal data collected and further processed are:

- Data necessary for the organisation and management of the event, such as gender (needed for the right title)/name/surname/profession/ postal & e-mail addresses/ phone number/fax number...
- Identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises – see [DPO-508¹](#))
- Photographs / pictures, presentations, live web-streaming and/or audio and video recording of speakers and participants.
- For whom is concerned, information about the form of transport used & hotel, and banking information (for purpose of reimbursement of travel expenses/allowances – see [DPO-372²](#))

They could be published in the context of the meeting and in the framework of European Commission activities

Purposes

¹ <http://ec.europa.eu/dpo-register/details.htm?id=25341>

² <http://ec.europa.eu/dpo-register/details.htm?id=29563>

The purpose of the processing of personal data performed in the context of the event is the management/organisation of the event, including management of:

- Lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, news, publications
- Photographs / pictures, presentations, live web-streaming and/or audio and video recording of speakers and participants,
- Publication on the Internet/intranet.

An opt-out is provided to participants who prefer their images are neither recorded nor published on any support. In these cases, and according to available resources, the organizer could offer those participants an alternative room where to follow meeting and debates by means of live web-streaming displayed on a screen. Clear indication and information to hostesses will be provided for in order to correctly guide participants.

In case of unavailable resources, those participants can locally follow live meeting and debates at the web-streaming Internet address indicated on the subscription form or the invitation by the organizer.

The processing operations on personal data linked to the organisation and management of this event is necessary for the management and functioning of the Commission, as mandated by the treaties, and more specifically articles 5, 7 and 211 - 219 of the EC Treaty.

Technical information

Information about cookies

To make this site function properly, we sometimes place small data files on your computer, known as cookies.

Most big websites or internet service providers do this too. Cookies help the site remember your settings – language, font size and other preferences for how you want to view the site on your computer – so you don't have to keep re-entering them whenever you come back to us.

Our cookies are not used to identify you personally. They just make the site work better for you.

You can control and/or delete cookies as you wish – for details, see <http://www.AboutCookies.org>.

You can delete all the cookies already on your computer and you can set most browsers to block them being placed. But if you do this, you may have to manually adjust some preferences every time you visit the site.

The Commission does not use cookies for any other purposes than those presented here and does not use them to collect any personal data for any other purpose.

3. Who has access to your information and to whom is it disclosed?

Some of your personal data (*pictures, video recordings*) will be published on the web. If you do not agree with this publication of your personal data, please opt-out where required or inform the data controller by using the Contact Information below and explicitly specifying your request. In these cases, and according to available resources, the organizer could offer those participants an alternative room where to follow meeting and debates by means of live web-streaming displayed on a screen. Clear indication and information to hostesses will be provided for in order to correctly guide participants.

In case of unavailable resources, those participants can locally follow live meeting and debates at the web-streaming internet address indicated on the subscription form by the organizer.

For speakers only, in the conferences webcast portal, name, profile, picture, short CV and presentation(s), if provided voluntarily by the speaker, will be made visible and associated to the video recording of the speech. No personal data is added for interventions not in agenda (e.g. questions from the public).

A contact list of participants will be shared between attendees in order to facilitate networking activities.

As the event reports are official Commission documents, they fall under the scope of the Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents.

No personal data is transmitted to parties, which are outside the recipients and the legal framework mentioned.

4. How do we protect and safeguard your information?

The collected personal data and all information related to the event are stored on the servers of the DG RTD/SCIC, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

Audio and video recordings as well as information displayed on the internet/intranet might be stored on servers of external contractors abiding by the necessary security provisions.

5. How can you verify, modify or delete your information?

In case you want to verify which personal data is stored on your behalf by the responsible controller, have it modified respectively corrected or deleted, please contact the Controller by using the Contact Information below and by explicitly specifying your request.

Special attention is drawn to the consequences of a request for deletion, in which case any trace to be able to contact you will be lost.

6. How long do we keep your data?

Personal data is kept as long as follow-up actions to the event are necessary with regard to the purpose(s) of the processing of personal data as well as for the event and its related management. All personal data will generally be deleted from databases 1 year after the last action in relation to event. Reports containing personal data will be archived according to the relevant Commission's legal framework.

For communication and educational purposes of interpreters, some recordings of webcasts could be used longer by the SCIC services for a limited number of persons. This processing is described in a specific notification to the DPO.

7. Contact Information

In case you wish to verify which personal data is stored on your behalf by the responsible controller, have it modified, corrected, or deleted, or if you have questions regarding the organisation of the event, or concerning any information processed in the context of the event, or on your rights, feel free to contact the support team, operating under the responsibility of the Controller, using the following contact information:

Unit D.2 of DG RTD

RTD-NMBP-INFODAYS-2017@ec.europa.eu

8. Recourse

Remarks can be addressed to the Commission [Data Protection Officer](#)³.

Preferably after a first contact with your Controller, in particular in case of conflict, complaints can be addressed to the [European Data Protection Supervisor](#)⁴.

³ data-protection-officer@ec.europa.eu

⁴ <http://www.edps.europa.eu/EDPSWEB/>