How to volunteer for the Quick/short-term contracts on PC/tablet and Smartphone

If DG SCIC is looking for volunteers for short-term assignments for the next two working days in your booth and you are eligible, a red line will appear for the day or days in question. You now have to volunteer to show that you are available to accept a contract.

**PC/Tablet Version**

1. This red line appears at 12.30 to show that SCIC is looking for volunteers in your booth for the day in question.

2. Click on the day until the border turns yellow. You then need to confirm your change in the left-hand menu.

3. The colour of the day has turned yellow and contains a letter 'u'. This means you have successfully volunteered. You need to check back later in the afternoon around 15.30 to see if you have a contract to sign.
How to volunteer for the Quick/short-term contracts on PC/tablet and Smartphone

If DG SCIC is looking for volunteers for short-term assignments for the next two working days in your booth and you are eligible, a red line will appear for the day or days in question. You now have to volunteer to show that you are available to accept a contract.

Smartphone Version – via notifications

1. When you open the Webcalendar in your smartphone from 12.30, you will see this message in the notifications homepage if SCIC is looking for volunteers in your booth.

2. Click on the link and you will see this page confirming the details of the need. If you wish to volunteer, click on the volunteer button and that is it, you have successfully volunteered.

Smartphone Version – via calendar page

1. The red line appears at 12.30 to show that SCIC is looking for volunteers.

2. Click on the day in question until the border turns yellow. You then need to confirm your change in the menu below.

3. The colour of the day has turned yellow and contains a letter ‘u’. This means you have successfully volunteered. You need to check back later in the afternoon around 15.30 to see if you have a contract to sign.